



Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

SURVEY TOOL

Facility

Name: Hands/Loy Elem School **Provider ID:** PV75606
Address: 501 57th St N, Great Falls, MT 59405
Type: Child Care Center **Service Area:** Great Falls **Assigned Worker:** Jodi Linne
Director: Kim Yarlott **Phone:** (406) 268-6930 **Email:** kim_yarlott@gfps.k12.mt.us
Contact: kim **Phone:** 268-6930 **Email:** kim_yarlott@gfps.k12.mt.us

Inspection

Type: KIS **Date:** 01/23/2019 **Time In:** 4:10 PM **Time Out:** 4:50 PM
Inspector: Jodi Linne **Phone:** 406-453-0526

Children/Caregiver Observations

Time: 4:10 PM	# children: 16	# under 2: 0	# caregivers: 3
Time: 4:40 PM	# children: 13	# under 2: 0	# caregivers: 3
Time:	# children:	# under 2:	# caregivers:

Staff Ratios

1. License Yes

Building/Fire Requirements

2. Inside Facility Yes

3. Equipment Yes

Outdoor Tour

6. Play Area Yes

Written Records

25. Parent Information Yes

26. Facility Records Yes

27. Child File Review No
37.95.

27. Child File Review (continued)**No**

- 141.5. Prior to a child being enrolled or entered into a day care facility, the following must be on file on forms provided by the department:
- written information on each child explaining any special needs of the child, including allergies;
 - a release or authorization of persons allowed to pick up the child;
 - necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons;
 - an emergency consent form. This form must accompany staff when children are away from the day care site for activities;

Deficiency***The intent of this rule was not met:***

Based on record review, CCL found that the following information was not on file: names of emergency contact persons for one child. See enclosed copy of children's record review.

Plan of Correction accepted 2/4/19.

37.95.

- 141.6. The information supplied in (5)(a) through (d) must be maintained on forms provided by the department and must be signed by the parent or guardian.

Deficiency***The intent of this rule was not met:***

Based on record review, CCL found that one child's emergency contact/consent form was not signed/dated by a parent/guardian.

Plan of Correction accepted 2/4/19.

29. Caregiver File Review**Yes**